

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Monday, April 19, 2021, 10:00 a.m.
Regular Meeting**

Chairman Minor called the April 19, 2021, regular meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Duce Minor, Vice-Chairman Holly Irwin, Supervisor David Plunkett, County Administrator Megan Spielman, Chief Deputy County Attorney Ryan Dooley, Finance Director Terry Krukemyer, Human Resources Director Mary Frantz, Emergency Management Director Curt Bagby, Community Development Director Hoogerwerf, Assessor Ana Camacho, Golf Professional Steve Benton, IT Tech Joey Lucas, Animal Control Officer Michael Ramos, Treasurer Leah Castro, County Attorney Tony Rogers, Health Director Marion Shontz, Recorder Richard Garcia, Fiduciary Vivian Hartless, Facility Maintenance Supervisor Andy Schuler, and Clerk of the Board Diane Green.

Chairman Minor led the Pledge of Allegiance followed by the Invocation given by Pastor Glenn Swarthout of the First Baptist Church.

Call to the Public: This is the time for the public to comment for a limit of three (3) minutes per person. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date

There were no comments.

County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K)

There were no comments.

CONSENT AGENDA (*Discussion and possible action on the following items*):

- a. **Approve Minutes of the Wednesday, January 13, 2021, 1:00 p.m. Special Meeting; and Tuesday, January 19, 2021, 1:00 p.m., Special Meeting – Clerk of the Board**

Approve Minutes of the Wednesday, January 13, 2021, 1:00 p.m. Special Meeting; and Tuesday, January 19, 2021, 1:00 p.m., Special Meeting.

- b. **Approve La Paz County Payroll, from March 5, 2021, through April 1, 2021, in the amount of \$855,962.58, plus employer related expenses (ERE), in the amount of \$277,666.26, for a total of \$1,133,628.84 - Finance**

Approve La Paz County Payroll, from March 5, 2021, through April 1, 2021, in the amount of \$855,962.58, plus employer related expenses (ERE), in the amount of \$277,666.26, for a total of \$1,133,628.84.

- c. **Approve La Paz County payables, as presented, for FY2020/2021, in the amount of \$1,369,037.49- Finance**

Approve La Paz County payables, as presented, for FY2020/2021, in the amount of \$1,369,037.49.

- d. **Approve Appointment of Judge Matthew G. Newman as part-time Pro Tempore Superior Court Judge pursuant to A.R.S. §12-141, commencing July 1, 2021, and ending June 30, 2022, compensated 80% of a Superior Court Judge -Superior Court**

Approve Appointment of Judge Matthew G. Newman as part-time Pro Tempore Superior Court Judge pursuant to A.R.S. §12-141, commencing July 1, 2021, and ending June 30, 2022, compensated 80% of a Superior Court Judge.

- e. **Approve to appoint Duce Minor, Supervisor District #2, as La Paz County representative to the Clean Colorado River Sustainability Coalition (CCSRCo) - Board of Supervisors**

Approve to appoint Duce Minor, Supervisor District #2, as La Paz County representative to the Clean Colorado River Sustainability Coalition (CCSRCo).

- f. **Appoint legal counsel, Roberta Livesay, to represent La Paz County in Case No. TX2019-00234/235, Quartzsite Apartments - *County Attorney***

Appoint legal counsel, Roberta Livesay, to represent La Paz County in Case No. TX2019-00234/235, Quartzsite Apartments.

- g. **Approve to retroactively promote Deputy to the position of Sergeant, a vacant and budgeted position - *Sheriff***

Approve to promote Michael Rudd to the position of Sergeant, retroactive to April 11, 2021, at an annual salary of \$53,643.20, (L10c Step 1), subject to a six-month County probation and an additional six-month probation for the Sheriff's Office; a vacant and budgeted position.

- h. **Approve to appoint the position of 911 Dispatcher, a vacant and budgeted position - *Sheriff***

Approve to appoint Julie Nelson to the position of 9-1-1 Dispatcher, effective April 20, 2021, at an annual salary of \$35,588.80 (NE001, Step 8), subject to a six-month County probation and a six-month Sheriff's Office probation; successful completion of a 12-week training period and obtain Emergency Medical Dispatching Certification and Arizona Criminal Justice Information System TOC Certification; a vacant and budgeted position.

- i. **Approve to appoint the position of Legal Assistant, a vacant and budgeted position - *County Attorney***

Approve to appoint Christina Maria Turk to the position of Legal Assistant, effective April 20, 2021, at an annual salary of \$30,638.40 (NE042, Step 1); a vacant and budgeted position.

- j. **Approve transfer of the Community Development Sanitarian to the position of Property Appraiser in the Assessor's office, a vacant and budgeted position - *Assessor***

Approve transfer of Dawn Capotosti, Community Development Sanitarian, to the position of Property Appraiser in the Assessor's office, effective April 20, 2021, at an annual salary of \$30,097.60, NE007/Step 1; a vacant and budgeted position.

- k. **Approve appointment of John R. Hoge as Democratic Precinct Committeeman for Precinct #60, Ehrenberg; term to expire October 1, 2022 - *Elections***

Approve appointment of John R. Hoge as Democratic Precinct Committeeman for Precinct #60, Ehrenberg; term to expire October 1, 2022.

- l. **Approve Agreement for Video Streaming Services with Swagit Productions, LLC; proposal approved at the March 15, 2021, regular meeting of the Board of Supervisors; authorizing the County Administrator to sign the agreement -*Clerk of the Board***

Approve Agreement for Video Streaming Services with Swagit Productions, LLC; proposal approved at the March 15, 2021, regular meeting of the Board of Supervisors; authorizing the County Administrator to sign the agreement.

- m. **Approve grant submittal to the Southwest Borders Rural and Tribal Law Enforcement Assistance program for Special Response Team equipment and K9 equipment totaling \$150,000.00; a reimbursement grant - *Sheriff***

Approve grant submittal to the Southwest Borders Rural and Tribal Law Enforcement Assistance program for Special Response Team equipment and K9 equipment totaling \$150,000.00; a reimbursement grant.

- n. **Approve to accept grant funding for campaign Click it or Ticket from the Arizona Governor's Office of Highway Safety Approve Arizona Governor's Office of Highway Safety Click it or Ticket grant funding in the amount of \$2,000, Contract #2021- CIOT-01 for overtime and the enforcement of seat belt and Child seat laws, from May 24, 2021, to June 6, 2021; a reimbursement grant - *Sheriff***

Approve to accept grant funding for campaign Click it or Ticket from the Arizona Governor's Office of Highway Safety in the amount of \$2,000, Contract #2021-CIOT-01 for overtime and the enforcement of seat belt and Child seat laws, from May 24, 2021, to June 6, 2021; a reimbursement grant.

- o. **Approve to adopt Resolution No. 2021-06, a resolution of the Board of Supervisors of La Paz County adopting a Fair Housing Policy, making known its commitment to the principle of Fair Housing and describing actions it shall undertake to affirmatively further Fair Housing - *Board of Supervisors***

Approve to adopt Resolution No. 2021-06, a resolution of the Board of Supervisors of La Paz County adopting a Fair Housing Policy, making known its commitment to the principle of Fair Housing and describing actions it shall undertake to affirmatively further Fair Housing.

- p. ***Sitting in as the Jail District Board of Directors:***

1. **Approve La Paz County Jail Payroll from March 5, 2021, through April 1, 2021, in the amount of \$ \$105,334.44, plus employer related expenses (ERE), in the amount of \$21,407.17, for a total of \$126,741.61, including handwritten warrants - Finance**

Approve La Paz County Jail Payroll from March 5, 2021, through April 1, 2021, in the amount of \$ \$105,334.44, plus employer related expenses (ERE), in the amount of \$21,407.17, for a total of \$126,741.61, including handwritten warrants.

2. **Approve La Paz County Jail District payables, as presented, for FY2020/2021, in the amount of \$121,202.55, including handwritten warrants - Finance**

Approve La Paz County Jail District payables, as presented, for FY2020/2021, in the amount of \$121,202.55, including handwritten warrants.

3. **Approve to appoint the position of Uncertified Detention Officer; a vacant and budgeted position - Sheriff**

Approve to appoint Julio Salcedo to the position of Uncertified Detention Officer, effective April 20, 2021, at an annual salary of \$33,300.80, L02, Step 1, subject to a six-month County Probation and an additional six-month probation for the Sheriff's Office; with a salary increase to \$34,008. L02, Step 2, upon successful completion and certification of an Arizona Detention Academy; a vacant and budgeted position.

4. **Approve to appoint the position of Detention Officer, a vacant and budgeted position - Sheriff**

Approve to appoint Giovanni Gonzales to the position of Detention Officer, effective April 20, 2021, at an annual salary of \$38,750.40, L02, Step 8, submit to a six-month County probation and an additional six-month probation for the Sheriff's Office; a vacant and budgeted position.

SUPERVISOR PLUNKETT MOVED to approve Consent Agenda Items #5(a) through #5(p). Motion seconded by Vice-Chairman Irwin, passed unanimously, including the vote by Chairman Minor.

REGULAR AGENDA (Discussion and possible action on the following items):

Presentation: County Financial Update - Finance

County Administrator Spielman stated that it was a "pleasure" to work with Karen Ziegler, Financial Consultant, and Jay Parke, of Walker and Armstrong, LLP, for the goal of financial responsibility ongoing for the County.

Jay Parke gave a PowerPoint presentation at length, for an overall financial status of the County, giving the status of the audit, reviewing various graphs and charts, focusing on the critical items for the budget going forward, and improving efficiencies.

He explained the terminology regarding restricted and unrestricted funds, noting that the real change was in the status of restricted monies.

He gave a General Fund analysis, stating that there was a positive fund balance in 2015; however, starting in 2016, there was a negative balance, with funds moved over to cover the Jail deficits that year, adding there was a gradual increase in the deficit each year to today, expenditures exceeding revenues at an unaudited 2020 -\$3,412,623.

He gave a fund analysis of the Jail District fund, noting a 2015 deficit of \$1.3 million, due to the lack of prisoners. He stated that the deficit went down in 2018; with a good year in 2019 with cash at \$133,602; however, in 2021, revenues are showing a loss at -\$154,994, representing nine months.

Mr. Parke gave an analysis of the deficits, noting that 2019 losses were because of the Jail District deficits from previous years; with significant deficits in the General Fund, creating a challenge as to how to budget ongoing in 2021 with no money set aside; instead, borrowing from funds internally.

Karen Ziegler, financial consultant for the Sheriff and County Attorney's office on RICO fund accounting, was now present for the County for their general accounting.

Discussion ensued at length regarding fund transfers to the Jail District, and what the "real numbers" were with regard to the County's General Fund.

Mr. Parke stated that the "real number", after the variations of the special district funds, would be an approximate \$4.5 million deficit.

Ms. Ziegler gave a General Funds analysis, stating that the increase in pension contributions, personnel, and credit card expenditures could all be reasons for the increase, and controls would be needed to be put in place, along with the development of policies and procedures, a county-wide problem; however, solvable with short and long terms.

She added that the COVID or "rescue" monies being received were helpful to the budget or the deficit would have been more severe; and plans will need to be made for the additional COVID funds to be received next year. She added that current revenues will have a bearing on what the departments can spend.

County Administrator Spielman stated that she is already working with the Finance Director Krukemyer on the credit cards.

Chairman Minor stated that the Board would be looking forward in the next steps in the financial updates.

He further stated that the Board would recess and address the next agenda item at 1:30 p.m.

Recess: 11:58 a.m.
Reconvene: 1:34 p.m.

Chairman Minor announced that item #8 on the agenda, for the Executive Session, would be considered at this time.

Discussion and possible action to go into Executive Session pursuant to A.R.S. 38-431.03(A)(3) for discussion or consultation for legal advice regarding cases; Quartzsite - TX2016-001038 (Consolidated); TX2016-001035 (Consolidated) - County Attorney

SUPERVISOR PLUNKETT MOVED to go into Executive Session pursuant to A.R.S. 38-431.03(A)(3) for discussion or consultation for legal advice regarding cases; Quartzsite - TX2016-001038 (Consolidated); TX2016-001035 (Consolidated). Motion seconded by Chairman Minor, passed unanimously, including the vote by Vice-Chairman Irwin.

Convene into Executive Session: 1:35 p.m.
Reconvene to Open Meeting: 2:28 p.m.

Discussion and possible action to direct staff as instructed in Executive Session regarding cases; Quartzsite - TX2016-001038 (Consolidated); TX2016-001035 (Consolidated) - Board of Supervisors

SUPERVISOR PLUNKETT MOVED to approve to direct staff as instructed in Executive Session regarding cases; Quartzsite - TX2016-001038 (Consolidated); TX2016-001035 (Consolidated). Motion seconded by Chairman Minor, passed unanimously, including the vote by Vice-Chairman Irwin.

Discussion and possible action to appoint the position of Parks Director - Board of Supervisors

Human Resources Director Frantz informed the Board that a signed acceptance letter was received by Joe Picottte for the position Parks Director.

CHAIRMAN MINOR MOVED to appoint Joe Picotte to the position of Parks Director, effective May 3, 2021, at an annual salary of \$60,000 (M010), a vacant and budgeted position. Motion seconded by Vice-Chairman Irwin, passed unanimously, including the vote by Supervisor Plunkett.

Adjournment

Chairman Minor adjourned the meeting at 2:35 p.m.

APPROVED:

Duce Minor, Chairman

ATTEST:

Diane Green, Clerk of the Board

The following La Paz County Board demands were audited, approved and ordered paid by the La Paz County Board of Supervisors: 11150050, EMERGENCY VEHICLE RESOURCES, \$97,300; 11149780, AHCCCS STATE TREASURER, \$35,350; 11149783, ALL COVERED, \$9,534.28; 11149785, ALLIED WASTE SERVICES #527, \$1,177.35; 11149788, AT&T MOBILITY, \$18,822.21; 11149789, AUTOCOLOR, \$2,422.44; 11149793, CARMEN GONZALEZ-ULLOA, \$1,450; 11149796, CLARABEL MARTINEZ, \$1,450; 11149798, CRAFTMASTER HARDWARE, \$3,681; 11149799, DAVIS BUILDING SUPPLY, \$2,929.63; 11149804, EMPIRE SOUTHWEST, \$2,355.56; 11149807, FRONTIER CITIZENS UTILITIES RURAL CO, \$4,615.66; 11149808, FRONTIER COMM OF SOUTHWEST AZ, \$4,180.67; 11149809, FRONTIER COMM OF WHITE MOUNTAINS, \$3,071.59; 11149810, FRONTIER, \$13,389.33; 11149811, GROWERS OIL CO, \$2,568.81; 11149812, HORIZON HEALTH & WELLNESS, \$47,700; 11149814, JENNA MCDANIEL, \$5,550; 11149817, JP MORGAN CHASE, \$2,783.29; 11149818, JP MORGAN ONE CARD, \$36,704.30; 11149819, JUDITH A. BENDER, \$6,870; 11149820, KAITLYN SARAI PADILLA, \$2,900; 11149821, KATHERINE DEVINE, \$3,442.50; 11149823, KONICA MINOLTA BUSINESS SOLUTIONS, \$30,688; 11149826, LORI L. BACHMANN, \$1,587.50; 11149827, LR ANDERSON, \$3,200; 11149828, MARCUS G. FAUST, \$22,500; 11149830, MCKESSON GEN MEDICAL CORP, \$3,649.88; 11149831, PARKER AUTO & MARINE, \$1,559.62; 11149833, PRINTING PLUS, \$1,462.07; 11149834, QUAIL CONSTRUCTION, \$5,024.72; 11149835, REDDY ICE, \$1,218.48; 11149836, REEVES, JOY M, \$2,345; 11149837, RIVER SEPTIC, \$2,565; 11149839, SANDRA L KOHL, \$3,564.50; 11149844, SUDDENLINK B2B, \$2,200; 11149846, TANYA LARIOS, \$4,962.50; 11149847, THOMSON REUTERS-WEST, \$3,337.79; 11149848, TODD MINKEY, \$3,081.25; 11149849, TRINITY SERVICES GROUP, \$37,168.74; 11149851, UNITED TACTICAL SYSTEMS, \$1,015; 11149855, WEX BANK, \$8,369.17; 11149857, ZUMAR INDUSTRIES, \$8,376.65; 11149863, CIVIC PLUS, \$5,695.52; 11149867, STANDARD INSURANCE, \$9,991.80; 11149877, ATKINS NORTH AMERICA, \$10,657.50; 11149880, BURGOZ LANDSCAPING, \$1,200; 11149882, COLORADO RIVER JOINT VENTURE, \$2,026.75; 11149886, DESERT GOLF CARS, \$21,313.50; 11149894, FULTON DISTRIBUTING, \$5,256.20; 11149895, GLOBALSTAR USA, \$1,351.35; 11149896, GLORIA EAGLE PA-C, \$2,812.50; 11149899, INGLIS PET HOTEL, \$3,600; 11149901, JOSHUA STREET BOAT STORAGE, \$2,100; 11149911, PARKER OIL PRODUCTS, \$14,368.92; 11149914, PAVEMENT SEALANTS & SUPPLY, \$3,397.86; 11149915, PRECISION STRIPING, \$24,566; 11149921, ROSENFELD, GUST PLC, \$5,550; 11149923, SHAMROCK FOODS, \$1,875.29; 11149924, SIMPLOT PARTNERS, \$14,173.02; 11149934, UNIVERSAL POLICE SUPPLY, \$2,566.74; 11149937, YUMA COUNTY FINANCIAL SERVICE, \$5,800; 11149939, APS, \$28,649.35; 11149940, ARTHUR J. GALLAGHER & CO, \$7,234; 11149942, AZ DEPT OF ECONOMIC SECURITY, \$9,585.02; 11149944, CARR, SANDRA, \$13,660; 11149948, ENTERPRISE TECHNOLOGY SERVICES, \$3,589.30; 11149949, FLUIDSECURE, \$2,163.50; 11149950, FRAME, MICHAEL LELAND, \$16,450.18; 11149957, PITNEY BOWES, \$1,051.49; 11149958, REDBURN TIRE CO, \$4,793.56; 11149959, RIDEOUT LAW, \$2,276; 11149962, RUFFNER LAW, \$14,193.75; 11149965, SAULS CREEK ENGINEERING, \$6,540; 11149967, SUDDEN LINK, \$6,580.47; 11149968, T&C SEAL COATING, \$131,050.84; 11149969, TAMCO, \$3,500; 11149971, VEDERMAN LAW OFFICE, \$5,660; 11149972, WELCH, FRED, \$18,580; 11149976, WHITNEY&WHITNEY, \$5,195; 11149977, ACUSHNET CO, \$3,350.89; 11149982, ARIZONA DEPT OF PUBLIC SAFETY, \$3,240; 11149983, ARIZONA SUPREME COURT, \$21,293.18; 11149986, AZ COUNTIES INSURANCE POOL, \$3,297.10; 11149987, AZ DEPT OF HEALTH SERVICES, \$1,295; 11149989, AZLGEBT, \$204,313.01; 11149995, DANA KEPNER CO, \$1,042.45; 11149996, DATA CENTER, \$4,993.66; 11150010, INLAND KENWORTH,

\$1,203.62; 11150014, JENNA THORN, \$4,437.50; 11150019, L&D INVESTIGATIONS&CONSULTING, \$1,400; 11150020, LA PAZ REGIONAL HOSPITAL, \$1,559.15; 11150029, PARKER TREE SERVICE, \$10,000; 11150034, PROFORCE LAW ENFORCEMENT, \$2,394.96; 11150042, THE MASTERS TOUCH, \$3,066; 11150047, TYLER TECHNOLOGIES, \$5,672.64; 11150049, WESTERN DETENTION PRODUCTS, \$3,692; 11150051, ARIZONA DEPT OF REVENUE, \$19,957.14; 11150053, ABBEY STUBBS & FORD, \$7,500; 11150069, CENTERLINE SUPPLY, \$2,363.14; 11150071, CINTAS FIRE, \$1,782.31; 11150078, DIGITAL ASSURANCE CERTIFICATION, \$2,500; 11150079, ELECTION SYSTEMS&SOFTWARE, \$1,348.10; 11150080, EWING, \$1,026.98; 11150092, LA PAZ SOLAR, \$2,424.99; 11150100, NATIONAL INDUSTRIAL&SAFETY SUPPLY, \$1,224.90; 11150118, SECRETARY OF STATE, \$1,191.24; 11150121, SIMPSON NORTON CORP, \$3,420.13; 11150124, STAPLES CREDIT PLAN, \$1,292.07; 11150128, TDS TELECOM, \$1,594.24; 11150134, WEST PAYMENT CENTER, \$1,900.29; 11150135, WHITE SHEET FREE SHOPPING GDE, \$1,799.28; 11150137, BOUSE FIRE DISTRICT, \$1,314.55; 11150138, BUCKSKIN FIRE DISTRICT, \$21,432.73; 11150139, EHRENBERG FIRE DISTRICT, \$7,633.05; 11150140, MCMULLEN FIRE DISTRICT, \$4,420.85; 11150141, PARKER FIRE DISTRICT, \$6,403.78; 11150142, QUARTZSITE FIRE DEPARTMENT, \$13,796.33; 11150143, ADP, \$3,511.19; 11150146, AZCA DRILLING&PUMP, \$1,550.34; 11150148, DORN POLICY GROUP, \$6,025.40; 11150150, JACK POTS PORTABLES, \$2,211.18; 11150171, CITY OF BUCKEYE, \$30,072; 11150199, LEXIPOL, \$3,740; 11150212, PIMA CO. GOV REVENUE MANAG DIV, \$20,000; 11150218, SCHIFF, LAURENCE M.D., \$3,975; 11150223, SUDDENLINK COMMUNICATIONS, \$1,077.80.