

**MINUTES
OF THE
LA PAZ COUNTY BOARD OF SUPERVISORS
Monday, June 7, 2021, 10:00 a.m.
Regular Meeting**

Chairman Minor called the June 7, 2021, Regular Meeting of the La Paz County Board of Supervisors to order at 10:00 a.m. Elected Officials and Department Heads present were: Chairman Duce Minor, Vice-Chairman Holly Irwin, Supervisor David Plunkett, County Administrator Megan Spielman, Chief Deputy County Attorney Ryan Dooley, Sheriff William Ponce, Parks Director Joe Picotte, Health Director Marion Shontz, Interim Elections Director Kimmy Olsen, Community Development Director Tonya Hoogerwerf, Emergency Management Director Curt Bagby, Human Resources Director Mary Frantz, Public Works Director Don Braska, Golf Professional Steve Benton, Recorder Richard Garcia and Clerk of the Board Diane Green.

Chairman Minor led the Pledge of Allegiance followed by the Invocation given by Pastor Julian Barbara of the Calvary Christian Fellowship.

County Administrator and/or County Supervisor's Current Event Summary: The County Administrator or Board Member may present a brief summary of current events summarizing recent occurrences without any discussion or feedback from the remainder of the board. The Board will not propose, discuss, deliberate or take legal action on any matter mentioned in the summary unless the specific matter is already properly noticed for legal action, and then only at such time as that matter comes before the board itself pursuant to its meeting agenda. A.R.S. § 38-431.02(K)

County Administrator Spielman gave the schedule for walk-in vaccinations for the Moderna COVID first and second shots and the Johnson and Johnson vaccine. She listed the following locations: Parker Senior Center, on Wednesdays from 4-6:00 p.m.; Ehrenberg Fire Department, first Wednesday each month from 9:30-11:30 am.; Quartzsite Fire Department, first Wednesday each month from 1:00-3:00 p.m.; and the Salome Centennial Center on the first Thursday each month from 9:30-11:30 a.m. She added that this schedule and additional information is on the Health Department website and Facebook.

Presentation: Life Saving Award Presentation by Sheriff William Ponce

Sheriff Ponce recognized Deputy Dillon Brown with the Life Saving Award for his heroic rescue of a person whose vehicle was on fire on March 5, 2021.

Presentation: Sandy Dodge Employee Excellence Award for May 2021

Yvette Echandi-Mott, Employee of the Month Chairman, presented Tina Rose, Permit Technician for Community Development, with the Sandy Dodge Employee Excellence Award along with a \$25 Walmart certificate.

Call to the Public: This is the time for the public to comment for a limit of three (3) minutes per person. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date

Kelci Bryan, secretary for the Corrections Officer Retirement Plan (CORP) local board requested that items #13 and #14 on the agenda be tabled.

Discussion ensued noting that since the topic was brought up, items #13 and #14 would be considered at this time.

Discussion and possible action to appoint a chairman/chairwoman to the Corrections Officer Retirement Plan (CORP) Local Board (4 year term) - *County Attorney*

Chief Deputy County Attorney Dooley explained that, according to statute, the CORP board is a five-member board with the Board of Supervisors Chairman, or designee, as one of the members. He stated that Vice-Chairman Irwin's term had expired; she has been the de facto Chairman until one is chosen.

He stated that the CORP board saw to the retirement for detention officers; needed three members in order to meet, and currently has no chairman.

Ms. Bryan stated that she requested it tabled as this issue was not brought to their attention; noting that Chief Deputy County Attorney Dooley was not their board's attorney, and they did not ask that it be on the Supervisor's agenda. They wanted to have this discussion amongst themselves.

Chairman Minor stated that he did not plan to table the item, nor did not see why it could not go forward, adding that the CORP board was more of an administrative board.

Vice-Chairman Irwin explained these changes needed to be done at the Supervisors' level, and there currently is no quorum for the board, which is the problem.

Chief Deputy County Attorney Dooley explained there may be just a misunderstanding of how the Board of Supervisor's interact with the CORP board. He explained that the Supervisors' chairman appoints the CORP chairman and two public members; and the CORP members choose two members by secret ballot. He added that it was his place to advise the Supervisors.

VICE-CHAIRMAN IRWIN MOVED to appoint Chairman Minor to the position of Corrections Officer Retirement Plan (CORP) Local Board Chairman. Motion seconded by Supervisor Plunkett, passed unanimously, including the vote by Chairman Minor.

Discussion and possible action to appoint citizens to the Corrections Officer Retirement Plan (CORP) Local Board (4 year term) - *County Attorney*

Chairman Minor stated that he would not be making any recommendations to the Corrections Officer Retirement Plan (CORP) Local Board. He expressed that he thought there may have been some appointments made by the CORP local Board that may not have been done properly; and his thought was to appoint "citizens" to the board.

Discussion ensued noting that Vice-Chairman Irwin had consulted with Chief Deputy County Attorney Dooley for his opinion on the appointments; it could be said that County employees could also be said to be "citizens"; however, it was up to the Board of Supervisors to make these appointments.

CHAIRMAN MINOR MOVED to continue this item to appoint citizens to the Corrections Officer Retirement Plan (CORP) Local Board (4 year term)" to the June 21, 2021, regular meeting. Motion seconded by Supervisor Plunkett, passed unanimously, including the vote by Vice-Chairman Irwin.

CONSENT AGENDA (*Discussion and possible action on the following items*):

- a. **Approval of Minutes of the Tuesday, February 8, 2021, 2:00 p.m., Special Meeting; Monday, February 16, 2021, 10:00 a.m., Regular Meeting; Monday, February 22, 2021, 10:00 a.m., Special Meeting; and Monday, March 1, 2021, 10:00 a.m., Regular Meeting – *Clerk of the Board***

Approve Minutes of the Tuesday, February 8, 2021, 2:00 p.m., Special Meeting; Monday, February 16, 2021, 10:00 a.m., Regular Meeting; Monday, February 22, 2021, 10:00 a.m., Special Meeting; and Monday, March 1, 2021, 10:00 a.m., Regular Meeting.

- b. **Approve to appoint Megan Spielman, County Administrator, to the Arizona Counties Insurance Pool Board of Trustees - *Board of Supervisors***

Approve to appoint Megan Spielman, County Administrator, to the Arizona Counties Insurance Pool Board of Trustees.

- c. **Approve to appoint the position of Park Ranger I, a vacant and budgeted position - *Parks***

Approve to appoint David Spriggs to the position of Park Ranger I, retroactive to October 11, 2020, at annual salary of \$29,328, NE053, Step 7, a vacant and budgeted position.

- d. **Approve to appoint the position of 911 Dispatcher, a vacant and budgeted position - *Sheriff***

Approve to appoint Sierra Turpen to the position of 911 Dispatcher, effective June 8, 2021, at an annual salary of \$35,558.80, NE001/Step 8, a vacant and budgeted position.

- e. **Approve to appoint the position of 911 Dispatcher, a vacant and budgeted position - *Sheriff***

Approve to appoint Jessica Gutierrez to the position of 911 Dispatcher, effective June 8, 2021, at an annual salary of \$35,558.80, NE001, Step 8, a vacant and budgeted position.

- f. **Approve to promote to the position of Sergeant, a vacant and budgeted position - *Sheriff***

Approve to promote Steven Draper to the position of Sergeant, effective June 8, 2021, at an annual salary of \$61,006.40, L10/Step 7, a vacant and budgeted position.

- g. Approve to ratify Agreement for Tribal Cultural Monitoring Services and Treatment of Prehistoric Cultural Resources - *Board of Supervisors***

Approve to ratify Agreement for Tribal Cultural Monitoring Services and Treatment of Prehistoric Cultural Resources.

- h. Approve to ratify two (2) All Covered agreements, Statement of Work Duo MFA and Schedule of Services, for multi-factor authentication (MFA) in order to receive cybersecurity coverage through the Arizona Counties Insurance Plan (ACIP) - *Board of Supervisors***

Approve to ratify two (2) All Covered agreements, Statement of Work Duo MFA and Schedule of Services, for multi-factor authentication (MFA) in order to receive cybersecurity coverage through the Arizona Counties Insurance Plan (ACIP).

- i. Ratify Intergovernmental Agreement with the Arizona Department of Health Service (ADHS), CTR055213 for Public Health Emergency Preparedness Program; awarding a total of \$188,665 - *Health***

Approve to ratify Intergovernmental Agreement with the Arizona Department of Health Service (ADHS), CTR055213 for Public Health Emergency Preparedness Program; awarding a total of \$188,665.

- j. Approve to accept grant funding in the amount of \$91,170 from Southwest Borders Rural and Tribal Assistance Program, a program from Bureau of Justice Assistance on award agreement 2021-SWB-0008; a reimbursement grant for the purchase of night vision monocular's, handheld thermal imaging monocular's and K-9 equipment; authorizing Sheriff Ponce to sign the Subaward Agreement - *Sheriff***

Approve to accept grant funding in the amount of \$91,170 from Southwest Borders Rural and Tribal Assistance Program, a program from Bureau of Justice Assistance on award agreement 2021-SWB-0008; a reimbursement grant for the purchase of night vision monocular's, handheld thermal imaging monocular's and K-9 equipment; authorizing Sheriff Ponce to sign the Subaward Agreement.

- k. Approve and sign City of Tucson High Intensity Drug Traffic Area (HIDTA) Grant Agreement No. HT-21-2927, for Facility Expenses in the amount of \$4,580 for facilities; retroactive from January 1, 2021, to December 31, 2022 - *Sheriff***

Approve and sign City of Tucson High Intensity Drug Traffic Area (HIDTA)

Grant Agreement No. HT-21-2927, for Facility Expenses in the amount of \$4,580 for facilities; retroactive from January 1, 2021, to December 31, 2022.

- l. **Approve purchase of two (2) Mercury 250XL boat motors, for Boating Division, in the amount of \$33,894; grant funding provided by Arizona Game and Fish Collection Agreement; a budgeted item - *Sheriff***

Approve purchase of two (2) Mercury 250XL boat motors, for Boating Division, in the amount of \$33,894; grant funding provided by Arizona Game and Fish Collection Agreement; a budgeted item.

- m. **Approve purchase of two (2) Patrol Boat fender sets from The Gilman Corporation, a sole source company for Boston Whaler in the amount of \$7,000; grant funded from Arizona Game and Fish Department; a budgeted purchase - *Sheriff***

Approve purchase of two (2) Patrol Boat fender sets from The Gilman Corporation, a sole source company for Boston Whaler in the amount of \$7,000; grant funded from Arizona Game and Fish Department; a budgeted purchase.

- n. **Intergovernmental Agreement between State of Arizona and La Paz County for the Harquahala Road Street Lighting Project, Arizona Department of Transportation (ADOT) Project No. T0316 01D/03D/01C a 100% federally funded project through the Highway Safety Improvement Program (HSIP) - *Public Works***

Approve Intergovernmental Agreement between State of Arizona and La Paz County for the Harquahala Road Street Lighting Project, Arizona Department of Transportation (ADOT) Project No. T0316 01D/03D/01C a 100% federally funded project through the Highway Safety Improvement Program (HSIP).

- o. **Approve letter of renewal for one year term of License Agreements #1 and #2 for the Friends of the Quartzsite Food Bank, effective July 1, 2021, and ending June 30, 2022; authorizing the County Administrator to issue/sign the letter of renewal - *Board of Supervisors***

Approve letter renewal for one year term of License Agreements #1 and #2 for the Friends of the Quartzsite Food Bank, effective July 1, 2021, and ending June 30, 2022; authorizing the County Administrator to issue/sign the letter of renewal.

- p. **Approve 2021 recertification of Economic Development Administration (EDA) Partnership Planning Program non-EDA Matching Funding; authorizing the County Administrator to sign the WAEDD (Western Arizona Economic Development District) letter - *Board of Supervisors***

Approve 2021 recertification of Economic Development Administration (EDA) Partnership Planning Program non-EDA Matching Funding; authorizing the County Administrator to sign the WAEDD (Western Arizona Economic Development District) letter.

- q. **Approve acceptance of the Grant of Easements for APNs: 306-51-003A, 306-51-003C; 306-51-003D, 306-51-004; and 306-51-008; located on 67th Street, East of Ave 42E, one mile to Bouse Wash, a County maintained roadway; authorizing certification by the Clerk of the Board - *Public Works***

Approve acceptance of the Grant of Easements for APNs: 306-51-003A, 306-51-003C; 306-51-003D, 306-51-004; and 306-51-008; located on 67th Street, East of Ave 42E, one mile to Bouse Wash, a County maintained roadway; authorizing certification by the Clerk of the Board.

- r. ***Sitting as the Jail District Board of Directors:***

1. **Approve to appoint the position of Uncertified Detention Officer, a vacant and budgeted position - Sheriff**

Approve to appoint Roberto Prado to the position of Uncertified Detention Officer, effective June 8, 2021, at an annual salary of \$33,330.80, L02, Step 1; increasing to \$34,008, L02, Step 1, upon successful completion and certification of an Arizona Detention Academy; a vacant and budgeted position.

SUPERVISOR PLUNKETT MOVED to approve Consent Agenda Items #6(a) through #6(r). Motion seconded by Vice-Chairman Irwin, passed unanimously, including the vote by Chairman Minor.

REGULAR AGENDA (*Discussion and possible action on the following items*):

PUBLIC HEARING: Arizona Department of Liquor Licenses & Control owner transfer application #06150001, class 006 (bar) submitted by Amy S. Nations dba Sandbar, located at 31404 Riverside Drive, in Parker - Clerk of the Board

Clerk of the Board Green presented Arizona Department of Liquor Licenses & Control owner transfer application #06150001, class 006 (bar) submitted by Amy S. Nations dba Sandbar, located at 31404 Riverside Drive, in Parker. She stated that the application was posted on the property by the Sheriff's Department for the required number of days and thus far there have been no comments received for or against the application. She added that the Review Responses from the different departments noted no issues.

She stated that the Board of Supervisors do not make the ultimate decision about liquor licensing; they only give a recommendation to the State Board.

Chairman Minor opened the public hearing and asked if anyone wished to comment on the liquor license application presented.

There being no comment, Chairman Minor closed the Public Hearing.

Discussion and possible action to approve recommendation to the Arizona Department of Liquor Licenses & Control for the owner transfer application #06150001, class 006 (bar) submitted by Amy S. Nations dba Sandbar, located at 31404 Riverside Drive, in Parker - Clerk of the Board

VICE-CHAIRMAN IRWIN MOVED to recommend approval to the Arizona Department of Liquor Licenses & Control for the owner transfer application #06150001, class 006 (bar) liquor license submitted by Amy S. Nations dba Sandbar, located at 31404 Riverside Drive, in Parker. Motion seconded by Supervisor Plunkett, passed unanimously, including the vote by Chairman Minor.

Adopt Resolution No. 2021-09, a resolution changing Quartzsite Voting Center Location (Precincts 58/64) for all Future Elections to the Quartzsite Community Center - Elections

Deputy Elections Director Olsen requested adoption of Resolution No. 2021-09, a resolution changing Quartzsite Voting Center Location (Precincts 58/64) for all Future Elections to the Quartzsite Community Center. She explained that elections shared space with the Quartzsite Senior Center, and this change would allow a more secured place for

elections to occur. She noted that it would affect approximately 2,000 voters in the area.

SUPERVISOR PLUNKETT MOVED to adopt Resolution No. 2021-09, a resolution changing Quartzsite Voting Center Location (Precincts 58/64) for all Future Elections to the Quartzsite Community Center. Motion seconded by Vice-Chairman Irwin, passed unanimously, including the vote by Chairman Minor.

Adopt Resolution No. 2021-10, a resolution changing Salome Voting Center Location (Precincts 56/57/62) for all Future Elections to the Centennial Community Center - Elections

Deputy Elections Director requested adoption of Resolution No. 2021-10, a resolution changing Salome Voting Center Location (Precincts 56/57/62) for all Future Elections to the Centennial Community Center. She explained that the Air Park pilot lounge was currently being used, and she felt the change would allow more control of elections equipment with only a few hundred voters affected; boosting the Community Center location.

Vice-Chairman Irwin asked Deputy Elections Director Olsen if she was asked to change the location.

Deputy Elections Director Olsen answered that she was not asked to change the location, but thought it would streamline the process and offer more security.

Public Works Director Braska recommended keeping the air park location as a backup because of the rains, explaining that they deliver election equipment the night before elections, and is aware of possible issues at the Community Center location.

A brief discussion continued noting that the public might find it inconvenient to get to the suggested location as well as the issues of rains occurring during the month of August.

Chairman Minor stated that the agenda item would **DIE FOR LACK OF A MOTION.**

Deputy Election Director Olsen stated she was unaware of these issues and was "ok" with the decision.

PUBLIC HEARING: Authorizing the submission of an application for the use of FY2021 State Community Development Block Grant (CDBG) funds - Board of Supervisors

Denise Bishop, CDBG projects consultant, informed the Board that the final figures

for FY2021 projects for La Paz County was at \$270,486. She explained that a public hearing for possible projects was held; however, no one showed up; therefore she discussed with Finance Director Krukemyer the continuation of the rehabilitation of the La Paz County Parks restrooms; to bring four (4) bathrooms up to ADA (American Disabilities Act) compliance, and some amount for the salary of the Parks Director.

She stated that a project regarding Ehrenberg Community Center was mentioned; however, it did not qualify for the funds.

Adopt Resolution No. 2021-11, a resolution of the Board of Supervisors of La Paz County authorizing the submission of an application for FY2021 State Community Development Block Grant (CDBG) Funds, certifying that said application(s) meets the community's previously identified housing and development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said applications - *Board of Supervisors*

VICE-CHAIRMAN IRWIN MOVED to adopt Resolution No. 2021-11, a resolution of the Board of Supervisors of La Paz County authorizing the submission of an application for FY2021 State Community Development Block Grant (CDBG) Funds, certifying that said application(s) meets the community's previously identified housing and development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said applications. Motion seconded by Supervisor Plunkett, passed unanimously, including the vote by Chairman Minor.

Approve the Assessor's Office Strategic Employment Plan, Phase I - *Assessor*

Human Resources Director Frantz, on behalf of Assessor Camacho, who was out ill, presented the Assessor's Office Strategic Employment Plan with the assistance of Appraiser Poolaw. Human Resources Director Frantz stated that the Assessor wants to finish the restructure of her office started two years ago. She explained that it would provide her employees career paths after certification of their positions, allowing them to train and move up to the next level.

Human Resources Director Frantz discussed at length the positions and pay levels for Phase I.

Chairman Minor stated that he agreed with the plan; however, he wanted to be clear the Board was not approving new positions or pay levels.

County Administrator Spielman explained her discussion with the Assessor, noting

that this was part of data collection for her department but did not mean the County would/could do it, and did not affect funding.

Vice-Chairman Irwin noted that there was mention of two unfunded positions.

Human Resources Director Frantz explained that these two positions would replace other positions in the restructuring.

CHAIRMAN MINOR MOVED to approve the Assessor's Office Strategic Employment Plan, Phase I, as presented, creating no change to current salaries or FTEs. Motion seconded by Supervisor Plunkett, passed unanimously, including the vote by Vice-Chairman Irwin.

Adjournment

Chairman Minor adjourned the meeting at 10:58 a.m.

APPROVED:

Duce Minor, Chairman

ATTEST:

Diane Green, Clerk of the Board